

Indigenous Advisory and Monitoring Committee  
on Trans Mountain Expansion  
**Funding Delivery Partner**

## Overview

The Indigenous Advisory and Monitoring Committee for the Trans Mountain Expansion Project (IAMC-TMX) includes 13 Indigenous and six senior federal members to oversee the Trans Mountain pipeline project and provide advice to regulators and other government bodies. Members have a shared goal of safety and protection of environmental and Indigenous interests over lands and waters.

The IAMC-TMX is seeking proposals to administer the IAMC's Stream 1 funding in partnership with the Indigenous Caucus ("Caucus"), according to a funding agreement with Natural Resources Canada. The successful proponent will administer up to \$8 million for fiscal year 2025-2026, ending March 31, 2026 ("the project"). The successful proponent will commit to a one-year relationship, renewable by mutual agreement of the proponent and Natural Resources Canada.

There is an expectation that if other funding opportunities arise for the Indigenous Caucus for related projects, that the same organization would also support administration of those agreements.

The proponent will provide financial services, administering funding in support of approved workplan activities, and participate in the development of IAMC workplans while ensuring responsible stewardship of public funds and providing the necessary enabling frameworks, policies, systems, and best practices and tools to support program management and operations. The successful applicant will be expected to enter into an agreement with Caucus (a Memorandum of Understanding) to establish a shared understanding of responsibility and accountability between the proponent, Caucus, the IAMC-TMX Committee, and Natural Resources Canada.

Proposals are being accepted until November 29, 2024.

To apply through this Call for Proposals, please complete the form below and return it to the IAMC-TMX Secretariat at [tmxcommittee-comitetmx@nrcan-rncan.gc.ca](mailto:tmxcommittee-comitetmx@nrcan-rncan.gc.ca). Proposals will be accepted via email until 11:59pm PST on November 29, 2024.

## Eligible recipients:

Indigenous individuals and entities, within Canada including:

- Indigenous communities and governments (*Indian Act* bands, self-governing First Nations, Métis community organizations, modern treaty implementation organizations including economic development corporations constituted under a modern treaty, etc.)
- tribal councils or entities that fulfill a similar function (e.g., general council)
- national and regional Indigenous organizations, as well as tribal organizations
- Indigenous organizations (with 50% or greater Indigenous ownership) that are legally registered or incorporated for-profit and not-for-profit corporations, businesses, joint ventures, partnerships, associations, co-operatives and institutions

Non-Indigenous entities, validly incorporated or registered in Canada, who are working with or on behalf of one or more endorsing Indigenous partner organization(s), including:

- not-for-profit organizations
- academia and research associations
- provincial, territorial, municipal and regional governments

Indigenous Advisory and Monitoring Committee  
on Trans Mountain Expansion  
**Funding Delivery Partner**

Note: the term “Indigenous” is understood to include person(s) of Inuit, Métis, and First Nations identity.

## Assessment Criteria

Proposals will be evaluated on the depth and breadth of experience related to the following criteria:

- Indigenous (including First Nations, Métis, and Inuit) leadership within the applicant organization;
- Experience working with Indigenous communities (including First Nations, Métis, and Inuit);
- Experience in financial management and project management;
- Experience working with federal government partners and managing public funds;
- Experience working in an environment accountable to a Committee or Board of Directors;
- Ability to manage a high volume of workload with strict adherence to timelines; and
- A history of sound organizational financial management.

For proponents who meet the above assessment criteria, preference may be given to proposals that:

- Are submitted by Indigenous organizations (as defined above under “eligible recipients”);
- Are from proponents based within Alberta or British Columbia;
- Demonstrate the ability to implement a financial structure and administrative processes with the Indigenous Caucus;
- Result in benefits to multiple Indigenous communities;
- Result in benefits to Indigenous communities potentially impacted by the TMX project (as listed in the *Trans Mountain Expansion Project : Crown consultation and accommodation report*);
- Support increased participation of underrepresented groups; and/or
- Include organizations with Indigenous women in leadership positions.

**NOTE:** External assessors (federal and/or provincial government departments/agencies; Indigenous partners; officials of non-profits, economic development, or other organizations) may review the proposal and/or supporting documentation.

## Reporting Requirements

Proponents will be expected to:

- Maintain an up-to-date picture of project finances including: planned activities (according to the approved workplan); outstanding commitments (i.e. accounts payable); and, free balance. This should be provided through monthly financial updates.
  - Financial issues that arise are expected to be raised to the Indigenous Caucus and to NRCan as they arise, or at a schedule to be mutually determined following the signing of a funding agreement;
- Cash flow estimates will be required to access advance payments;

Indigenous Advisory and Monitoring Committee  
on Trans Mountain Expansion  
**Funding Delivery Partner**

Following the end of the agreement period, the following will be required to close the agreement:

- Final financial report;
- Final narrative report, including:
  - Summary of project achievements and benefits
  - Workplan results, including a description of how funds supported the project
  - Performance information, including any key performance indicators negotiated with the signing of the funding agreement

Indigenous Advisory and Monitoring Committee  
on Trans Mountain Expansion  
**Funding Delivery Partner**

**Applicant Information**

Please use this section to provide information about the organization applying.

<b>Name of Legal Entity Applying</b>		
<b>Name of Contact Person</b>	<b>Title</b>	
<b>Mailing Address</b>		
<b>City/Town</b>	<b>Province/Territory</b>	<b>Postal Code</b>
<b>Email</b>	<b>Website Address</b>	
<b>Telephone Number</b>	<b>Fax Number (if applicable)</b>	
<b>Business / GST Number</b>	<b>Incorporation</b> <i>If applicable</i> <input type="checkbox"/> Federal <input type="checkbox"/> in the Province of _____ <input type="checkbox"/> N/A	<b>Incorporation Date</b> <i>If applicable</i>

**2. Applicant Type and Information**

<p>Is the applicant an Indigenous organization (e.g. Tribal Councils, Indigenous Economic Development Organizations) or non-profit entity?</p> <p>Please explain:</p>
---

Indigenous Advisory and Monitoring Committee  
on Trans Mountain Expansion  
**Funding Delivery Partner**

**3. Administrative Information**

**a) Partnerships**

Are you submitting this proposal in partnership with any other groups or organizations?

Yes     No

**If yes, describe the partnership and the organizations or groups involved.**

**b) Information About Other Government Sources of Funding**

*The Participant Funding Program has a “stacking limit,” that is, combined funding from **federal, provincial, territorial and municipal governments** for participation in a project or Crown activity cannot exceed 100% of eligible costs. NRCan uses the information provided by a successful applicant in the proposal and in Financial Reports to verify that a successful applicant’s funding request and Financial Report conform to this stacking limit. If the stacking limit is exceeded, NRCan will adjust its level of contribution, and if necessary, seek reimbursement so that the stacking limit is not exceeded.*

Has your organization applied for funds from any other government source(s) to participate in the activities you are requesting funding for?

Yes     No

**If yes, identify the government source(s) and amount of funding the group or organization has received or will be receiving.**

Government Source of Funding:	Funding Amount:
-------------------------------	-----------------

**c) Participation of Former Federal Public Servants**

Will any former federal public servants be involved in your participation in the activities funded?

Yes     No

**4. Project Plan**

The purpose of the project is to support Caucus capacity, provide Caucus project management services, and oversee funding delivery supporting Caucus activities. As such, please provide:

1. Your organization’s proposed approach to successfully delivering the project. Please including a high-level summary of the communication, financial and project governance,

Indigenous Advisory and Monitoring Committee  
on Trans Mountain Expansion  
**Funding Delivery Partner**

accountability and management, tools your organization can leverage to deliver the project.

2. A detailed description of how your organization currently maintains clear, transparent, and accountable decision-making processes when managing a complex project.

**5. Certification Declaration**

I/we hereby certify that the information provided in the attached proposal and all supporting documentation is true, accurate and complete. I/we understand that if any information provided in the proposal is false or misleading, the applicant may be denied funding or may be required to reimburse all or part of funding received.

I agree that **the information provided in this proposal is accurate to the best of my knowledge:**

<b>Given Name</b>	<b>Family Name</b>	<b>Title</b>	<b>Date: (YYYY-MM-DD)</b>

**Name of person who is authorized to enter into an agreement should funding be awarded:**

<b>Given Name</b>	<b>Family Name</b>	<b>Title</b>

**Please submit the proposal and any questions to:**

IAMC-TMX Secretariat at [tmxcommittee-comitetmx@nrcan-rncan.gc.ca](mailto:tmxcommittee-comitetmx@nrcan-rncan.gc.ca)

Proposals will be accepted until 11:59pm PST on November 29, 2024.