

TMX IAMC Meeting #2
Record of Decisions
Room 1902, 800 Burrard Street, Vancouver, BC
August 29 and 30, 2017

RECORD OF DECISIONS

1. WELCOME AND OVERVIEW

1.1 Agenda TMX IAMC August 29-30

- The proposed draft agenda was adopted by the Committee with no changes.

1.2 Record of Decisions: TMX IAMC August 2 and 3

- The Record of Decision from the TMX IAMC August 2 and 3 meeting was approved with no changes.

2. REGULATORY REVIEW DISCUSSION PAPER AND SUBMISSION

- The Indigenous Caucus will decide on a process to file their submission during Tier 1 time on the morning of August 30th.
- Philip Jennings (Associate Deputy Minister, NRCan) is expected to respond in writing to the Indigenous Caucus' submission.

3. SUBCOMMITTEE UPDATES

3.1 Indigenous Monitoring Subcommittee

- A subcommittee workplan and budget will be prepared for the Committee's approval at the September 18-19 TMX IAMC meeting.
- The TMX IAMC Communications Manager, Walter Quinlan, will be invited to attend meetings of the subcommittee.
- The subcommittee will prepare a proposal outlining options for the Committee to pursue an Indigenous Monitoring program. This proposal will be presented to the Committee for decision at the October TMX IAMC meeting.
- The subcommittee is seeking suggestions of organizations that are willing and capable of managing the Indigenous Monitoring program (and would be the recipient of the Contribution Agreement). Please contact either Gregg Dahl or Chris Sheppard with suggestions.

3.2 Engagement Subcommittee

- Names to participate on this subcommittee can be sent to Cathy Chalupa prior to September 12.
- The TMX IAMC Communications Manager, Walter Quinlan, will be included on the subcommittee.

3.3 Proposed Socio-Economic Impact Subcommittee

- The Committee approved the establishment of a Socio-Economic Impact Subcommittee.
- Names to participate on this subcommittee can be sent to Kyle Robertson and Chris Sheppard prior to the September 18-19 TMX IAMC meeting.

3.4 Marine Shipping Subcommittee

- Names to participate on this subcommittee can be sent to Caitlin Kenny and David Murray.
- The subcommittee is preparing a draft scope of work that will be presented to the Committee at the September 18-19 TMX IAMC meeting.

4. OCEANS PROTECTION PLAN PRESENTATION

- Lorraine Gill and Louise Murgatroyd from Transport Canada delivered a presentation to the Committee on the Oceans Protection Plan (OPP).
- Committee members will be invited to participate in various OPP engagement activities planned for the fall, including the Southern Resident Killer Whale symposium on October 11 and 12, 2017.

5. HONOURARIUM POLICY

- The Committee approved the draft honorarium policy with the following elements:
 - In accordance with the policy, the level of honorarium will be set at \$100 per hour up to a maximum of \$500 per day for meetings, for an estimated maximum amount of \$36,000 for meetings in 2017/18. This will apply to Indigenous Committee members, their alternates, subcommittee members, and invited guests.
 - Provisions will be made for up to 1 day of travel time to be claimed for in-person meetings, to accommodate those travelling longer distances (e.g. from Alberta for BC-based meetings).
 - It was agreed that preparation time and effort between meetings is generally reflected in the rate, except where otherwise noted and approved by the Committee, including the Committee and subcommittee workplans.
 - The policy will be reviewed within 6 months.

6. NATIONAL ENERGY BOARD 101 PRESENTATION

- Margaret McQuiston and Don Logan from the National Energy Board (NEB) delivered a presentation to the Committee on the NEB's compliance verification activities.
- Additional time will be scheduled to continue the discussion at the September meeting of the Committee.

7. TIER 1 (INDIGENOUS CAUCUS)

- The Indigenous Caucus met on the morning of August 30th.

8. SUMMARY OF DECISIONS AND DISCUSSIONS (FROM DAY 1 AND TIER 1)

- The Indigenous Caucus provided the Committee an update from their Tier 1 discussion. A summary of decisions made during the August 29th discussion was presented to the Committee.

9. COMMITTEE INTERNAL OPERATIONS

9.1 Meeting Schedule

- The Committee approved the meeting schedule with the following amendments:
 - The December Committee meeting will be held on December 12th and 13th in Vancouver instead of the previous dates of December 5th and 6th in Vancouver.
 - There was a suggestion to hold Committee meetings in communities along the route, the engagement subcommittee will consider this suggestion.

9.2 Grants and Contributions

- The Secretariat will prepare a revised Program Guide for Committee approval at the September 18-19 Committee meeting.

9.3 Conflict of Interest Policy

- The Secretariat will work with Tim Dickson and Walter Quinlan to revise the draft Conflict of Interest Policy for approval at the September 18-19 Committee meeting.

9.4 Secretariat Technical Resources

- The Committee approved the draft job poster for the Secretariat Technical Resource with the following amendments:
 - The job poster will ask applicants to demonstrate their experience with Indigenous communities.
- Names of Committee members to participate on the hiring process for this position can be sent to Sonia Talwar prior to September 18.

9.5 Meeting Procedures

- The Committee approved the draft Meeting Procedures policy with the following amendments:
 - Section 3 should include: “Observers may be asked to attend a portion of the meeting”.

9.6 Organizational Charts

- NRCan, NEB, ECCC, CCG, DFO, TC will distribute organizational charts outlining their respective structures that support the work of the IAMC, and key contact information to the Committee.

10. COMMUNICATIONS UPDATE

- A Q&A document will be developed, with input from the Committee, to help support Committee members.
- Media protocols will be developed and shared with the Committee.
- The Committee agreed to change its name to the *Indigenous Advisory and Monitoring Committee – Trans Mountain Expansion Project (IAMC – TMX)*.

11. BUDGET DISCUSSION.

- IAMC budget updates will be added to the Committee agendas as a standing item.

12. OTHER

- The Federal Committee members will compile and share a list of low- to no-cost training programs for Indigenous communities with the Committee.
- The Committee will share updates from the NEB with identified impacted communities along TMX as part of an ongoing communication effort.

PARTICIPANTS

IAMC Members:

- Chief Harvey McLeod (Okanagan)
- Kristine Pearson (Vancouver Island – Western Approach)
- Caitlin Kenny (Vancouver Island – South)
- Raymond Cardinal (Alberta First Nations)
- Norine Saddleback (Alberta First Nations)
- Summer Ebinger (alternate for Michelle Wilsdon, IAMC member for Alberta First Nations)
- Carleen Thomas (Burrard Inlet/Lower Fraser)
- Naina Sloan (Natural Resources Canada)
- Brian Chambers (National Energy Board)
- Ian Chatwell (Transport Canada)
- Barry Jeffrey (Environment and Climate Change Canada)
- Diana Trager (Fisheries and Oceans Canada)
- David Heap (Canadian Coast Guard)

Additional Meeting Participants and Observers:

- Tracy Friedel (Lac Ste. Anne Métis)
- Candice Sawchuk (Métis Nation of Alberta)
- John Konovsky (Alternate for Carleen Thomas, Burrard Inlet/Lower Fraser)
- Terry Edgar (Alternate for Kristine Pearson, Vancouver Island—Western Approach)
- Margaret McQuiston (National Energy Board)
- Don Logan (National Energy Board)
- Kevin Carrigan (Canadian Coast Guard)

Support:

- Kyle Robertson (TMX IAMC Technical Advisor)
- Walter Quinlan (TMX IAMC Communications Manager)
- Sonia Talwar (Natural Resources Canada, Major Projects Management Office – West (MPMO-W))
- Cathy Chalupa (MPMO-W)
- Jacquie Béasse (MPMO-W)
- Chris Sheppard (MPMO-W)

Invited Presenters:

- Tim Dickson (JFK Law)
- Gregg Dahl (MPMO-W)
- David Murray (MPMO-W)
- Vananh Nguyen (MPMO-W)
- Margaret McQuiston (National Energy Board)
- Don Logan (National Energy Board)
- Lorraine Gill (Transport Canada)
- Louise Murgatroyd (Transport Canada)